

INTERNET INTRODUCTION

Unit Standard	116931
NQF Level	2
Credits	4
Duration	1 Day
Pre-requisite Training	Computer Essentials

SYNOPSIS

This course will give learners skill and knowledge of the Internet, World Wide Web and they will learn how to access the Internet and Web, find information, and communicate online.

COURSE OUTLINE

- Understanding the Internet;
- Internet Explorer Basics;
- Toolbars and menus;
- Accessing a Web Site;
- Searching The Web;
- Working with Data;
- Printing from the Web;
- Favourite Basics;
- Organising Favourites;
- The Links Toolbar;
- Secure Sites;
- Accessing Protected Sites;
- Keeping Yourself Safe;
- Managing Your History.

COURSE OUTCOME

Upon successful completion of this course, learners will be able to demonstrate their ability to:

- Understand the Internet;
- Understand the Internet Explorer;
- Use the capabilities of Internet Explorer;
- Use Internet search Engines;
- Work with Newsgroups, Mailing lists and Chatting.