

POWERPOINT 2007/2010 MULTIMEDIA WORKSHOP

Unit Standard	117923, 258880
NQF Level	2-3
Credits	8
Duration	1 day
Pre-Requisite Training	Microsoft PowerPoint Intermediate

SYNOPSIS

Learners will learn how to enhance a presentation by using their own masters, custom animation, movies, and work with embedded and imported objects.

COURSE OUTLINE – 2007/2010

- Creating and Editing Link and Using Objects;
- Creating Masters;
- Applying Custom Animation;
- Adding Slide Transitions;
- Using Movies and Sound.

COURSE OUTCOMES

Upon successful completion of this course, learners will be able to demonstrate their ability to:

- Work effectively Links;
- Work with Embedded Objects;
- Make powerful impressions with effective PowerPoint presentations;
- Plan a Multimedia presentation;
- Apply Custom Animation;
- Use Movies and Sound in your presentations.